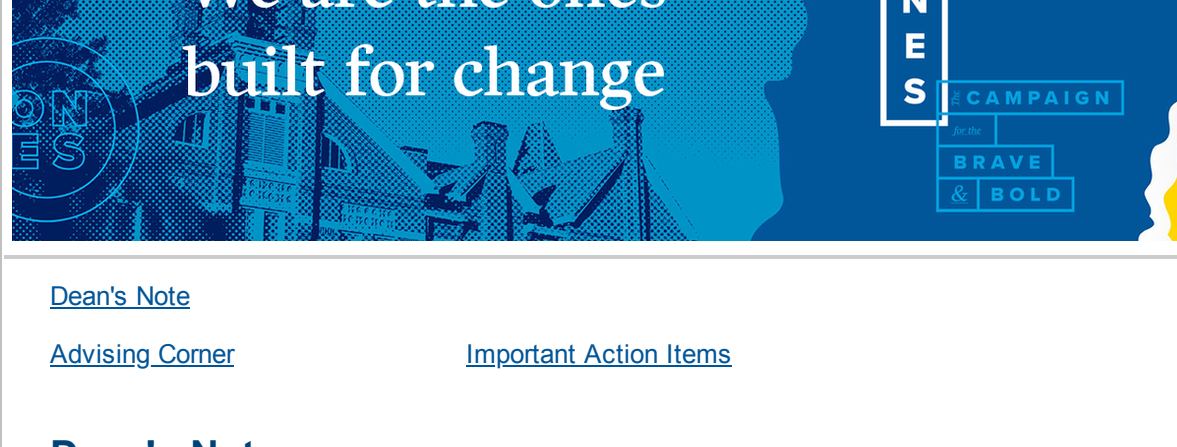


A&S Newsletter

November 9, 2021


[Dean's Note](#)
[Advising Corner](#)
[Important Action Items](#)

Dean's Note

Dear all,

I hope you had a chance to enjoy the beautiful fall weather over the weekend. One of my favorite moments was raking leaves with the family for about two hours, even though today one can hardly tell we picked up a leaf. Oh well!

The semester is rushing toward the finishing line. Lots of students are feeling the pressure—and I know you do, too. We see it in the many flags raised in Starfish after the mid-semester check-in. It's reassuring that this student success platform is being used by you all—thank you! We will make sure that all concerns get addressed and resolved in a timely manner. I feel grateful that we have a third assistant dean on the team to help triage and follow-up, and for your amazing commitment to our students. I know that we need more staff in the Counseling Center, but it is reassuring to know that you are there for your students when they need you.

Since the last newsletter came out two weeks ago, Drake has launched its comprehensive fundraising campaign. The Ones are the bulldogs on campus and around the world. If you have seen the video or the brochure, you will see that our Big Ideas have become priorities and that we are raising money for student scholarships, faculty support, innovative programming, and facilities improvements. The list of A&S priorities is long but contains powerful and transformative stories that we can share with donors.

We've continued our numerous recruitment events, and our numbers are trending great for this time of the year. Our application count is slightly above last year's, and the very first tuition deposits are coming in. A long way to go until we hit our new and unprecedented target of 425 EFR in Arts & Sciences! I am optimistic that we can do this, but it needs all of us to make this happen. Thank you for meeting with prospective students and their families, one-on-one, in groups, in person, and on Zoom. Thank you for showing them the labs and performance spaces, for taking them on short field trips, or for enticing them with demonstrations of your and your students' work! That is what will get students here

Read on for other important announcements, advising tips, and events. Please welcome our new gallery director Lilah Anderson, who started a couple of weeks ago. She has hit the ground running and is getting the gallery ready for our next show. Don't wait too long to get tickets for our next Musical 9 to 5, which opens on November 18. You can be part of a live audience!

Send us your news and announcements to share. I hope you find this newsletter useful, with all information in one place. It's supposed to cut down on emails, too! And if it's in the newsletter, you can never say you didn't know ☺

I will hold open office hours today, Tuesday, from 4-5pm. Stop by the Olmsted Starbucks, or in the Zoom room. Thanks for your patience as sometimes people show up at the same time. Good excuse to get that coffee!

It's time to end this note and get the newsletter out. The Tuesday edition!!

Gesine

Dean's Office Hours

Gesine will be available from 4-5pm today, November 9th for open office hours. You can join her on [Zoom](#) or in the Olmsted Starbucks.

Welcome To Our New Anderson Gallery

Director, Lilah Anderson

Born in San Diego, CA and raised in Rhode Island, Lilah has been in Des Moines for six years now. Prior to coming to Drake, Lilah served as the Curator of Education for Iowa State University Museums where she directed the education program and managed the Reiman Gallery. Before that she served as an Education Coordinator at the Greater Des Moines Botanical Garden. Lilah earned her Master of Science in History of Art, Theory and Display from the University of Edinburgh and her Bachelor of Arts from Bard College with a double major in Art History and Biology. In her free time Lilah enjoys hiking, gardening and cooking.



In her new role as Anderson Gallery Exhibitions and Community Engagement Manager, she will oversee the Gallery, work with faculty, students and artists to realize exhibitions, and organize programming and outreach. Lilah is excited to join the Drake community and hopes to foster collaboration and cross-disciplinary engagement in the Anderson Gallery

Advising Corner

Gut Check Advising Reminders

In this edition of the advising newsletter, we've gathered the questions we're receiving via email that lead in with, "I should know this but..." The top ten list is:

- 1) If my advisee takes 18 credits in the spring 2022, will he/she/they be assessed an overload fee for taking a j-term 2022 course? **No. Full stop.**
- 2) The fall semester unraveled for my advisee and he/she/they needs to take a j-term 2022 course to earn the degree. Does the graduation date remain Dec 2021 with a j-term course? **No. The student will become a May 2022 graduate as January is not a graduation term. Because the next graduation term after j-term is May, these students are graduated in May. And, that student will be assessed tuition at the per credit hour rate (over \$1,200 per credit hour) because he/she/they is not attending as a full-time student with at least 12 credits in the spring 2022...**
- 3) ... But why then do August graduates get to participate in a May ceremony and then take summer courses? **August graduates are given the benefit of the doubt as most are taking coursework to fulfill general education requirements. Additionally, there is not a summer commencement ceremony and because this is a larger group than the above-mentioned group, we want to give them an opportunity to be recognized with their class at a time when they are on campus.**
- 4) Can my advisee retake a course he/she/they failed at another college and transfer the grade to Drake? **No. The only way to replace a grade earned at Drake is to retake that course at Drake.**
- 5) Can a student earn Advanced Placement (AP) credit if he/she/they completed the course, but did not take the exam? **No. The student must complete the exam and earn at least a four in order for Drake to accept the credit.**
- 6) Is a D- a passing grade? **Yes, though a handful of courses require no less than a C or a C- in order to earn a major.**
- 7) My advisee has delayed a plan to study abroad. Can he/she/they study abroad in a final semester? **Yes. Study abroad is an exception to the rule that the last 30 credits be earned at Drake.**

Forecasting Student Evaluations

As the end of the semester approaches, please provide your students with an opportunity to complete student evaluations. According to the A&S Handbook, "the College of Arts and Sciences affirms the importance of student course evaluations to both the development of teaching excellence and of evaluation of faculty performance in relation to tenure, promotion and merit reviews." It mandates that "all faculty must provide for student evaluation of each course taught" (section 4.7 of the [Handbook](#)).

Forecasting Final Grades Submission

Final grades are due before 10:00am on Wednesday, Dec 22, which is also the last day before winter break. University offices will be closed Thursday, Dec 23 and Friday, Dec 24. It is extremely important to submit final grades by the deadline because academic standards (probation/suspension), graduation, transcripts, and scholarship awards are all dependent upon the timely submission of grades. Grades submitted late may affect a student's academic standing, progress towards graduation, pre-requisites checks, eligibility for financial aid, or, importantly, ability to graduate.

A Caution on Iowa Nice

If a student has not attended your course for several weeks or submitted any work during the term, it may seem friendly to extend an incomplete, but experience has shown that these students rarely successfully complete the work or earn a high grade. Furthermore, the presence of several incompletes gives the student a false sense of hope (don't most of us have the best of intentions to complete work, only to find we take on too much?). And, students who take several incompletes may be in a type of financial aid "limbo," without resolved credits and a clear sense of hours earned.

If you are considering granting an Incomplete (I), please refer to the [Academic Regulations in the General Catalog](#) for the procedures and note the differences between an incomplete (I) and In Progress (IP). According to the Regulations, "The grade of "IP" is appropriate only when the coursework could not be finished during the semester for the entire class (e.g., internships, practicums or courses that do not fit the standard academic calendar, fieldwork or research presentations that may take place after a semester has ended; theses or dissertations; or other special situations where coursework extends beyond one semester)." The grade of (I) is most appropriate in the situations when a student has not submitted all evidence required for a final grade.

A&S Diversity and Inclusion Website

The [College of Arts & Sciences Diversity and Inclusion](#) website provides information and resources for students, faculty, and staff. This site includes links to campus-wide diversity, equity, and inclusion initiatives, information about Drake's Equity Action Partners, and a list of resources for creating an inclusive classroom learning environment. The A&S Diversity Committee welcomes question and comments related to issues of diversity, equity, and inclusion within the College. There is a link on the website that will take you to a space where you can anonymously submit your questions or comments. The Diversity Committee will review and address these submissions.

International Education Week

International Education Week is coming up November 15-19. [A poster of all events is attached](#) for reference, and individual event information can be found on this [calendar page](#).

- Collaborative Photo-narrative Projects on Lived Religion, Nov. 17th at 9-10 AM. Tim Knepper will be joined virtually by his colleagues in China and South Africa to discuss their collaborative projects.
- International Research Workshop, Nov. 17th at 10-11 AM. Mary Pat Wohlford from SPARC will discuss opportunities and strategies for funding international research projects. A great opportunity for any faculty interested in pursuing international research who may need some guidance on how to get started.
- Town Hall: Global Engagement at Drake, Nov. 18th at 9-10 AM. Provost Mattison and Annette will lead this session to highlight current global initiatives, new partnerships and opportunities for collaboration.

United Way Campaign!

The 2021 United Way Campaign launched yesterday, November 8th, and will continue through November 12th. Each year, Drake partners with United Way across campus. As of this morning, Drake's goal is raising \$35,000 with 35% participation across campus. As of this year, 105 faculty and staff have donated or pledged \$17,098.

The United Way of Central Iowa is focused on a Thriving Community. They have identified the following key areas to define just that – economic opportunity, education success, early childhood success, essential needs, and health & well-being. The non-profits the United Way serves focus on these areas for the betterment of our communities. This short [VIDEO](#) addresses these themes created by the United Way of Central Iowa.

Each Drake employee received a personal link from the eWay system via email at 1pm yesterday inviting them to participate in the campaign. We would love to see the participation rate soar to help our local communities!

Important Action Items:

COVID Course Release Applications

As a reminder, faculty who taught in 2019-20 can apply to take up to two course releases or shorten their sabbatical clock by one year. [COVID Course Release Applications](#) for AY 2022-23 are due to Kayla Jenkins by **December 1st**.

Travel Grants

Please submit your travel grant application to Kayla using this [electronic form](#). Faculty presenting research at a conference are eligible for a travel grant of up to \$1300/\$1,500.

The next deadline to submit a travel request is **December 1**. As in the past, there will be multiple deadlines to submit your travel application. Travel grant applications need to be submitted to Kayla for the Dean's review and for final approval by Chris Nickell. Please note that all air travel must be booked through the university travel provider, Direct Travel.

Global Partnership Grants

It is that time of year again! FY23 Global Partnership Grant proposals are being accepted now through January 7 for faculty and staff projects with our global partners. This year, that will include any projects with our newest partner institution, Taylor's University in Malaysia. More information about eligibility, application process and timeline can be found on [our website](#).

A&S Events

The full calendar is located at [calendar.drake.edu](#).

- November 11; Jazz I Concert; 7:30pm; TJC
- November 14; Flute Studio Recital; 3pm; Sheslow
- November 17; Opera Scenes; 7:30pm; PAH
- November 18-21: Drake Theatre Presents: 9 to 5; PAH; [ticket sales](#)

A&S Important Dates

The full calendar is located [here](#).

November 15

- Second-year faculty reviews due to the Dean

November 24

- Thanksgiving recess begins after evening classes

November 29

- Classes Resume

December 10

- Free day of study

December 13-17

- Final evaluation period

[Submit News](#)